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| **Training Course Evaluation Form** | | | | | |
| Employee Name: | | Course Title: | | | |
| Trainer: | | Training Company: | | | |
| **Instructor:** | **Excellent** | **Very Good** | **Good** | **Fair** | **Poor** |
| 1. Knowledge of subject matter |  |  |  |  |  |
| 1. Listening skills |  |  |  |  |  |
| 1. Presentation skills/delivery |  |  |  |  |  |
| 1. Overall instructor rating |  |  |  |  |  |
| 1. Topics covered in too much detail |  |  |  |  |  |
| **Course Content:** | **Excellent** | **Very Good** | **Good** | **Fair** | **Poor** |
| 1. Did course achieved its objectives |  |  |  |  |  |
| 1. Exercises |  |  |  |  |  |
| 1. Use of class time |  |  |  |  |  |
| 1. Overall instructor rating |  |  |  |  |  |
| **Materials:** | **Excellent** | **Very Good** | **Good** | **Fair** | **Poor** |
| 1. Overall quality of course materials |  |  |  |  |  |
| 1. Potential value as future reference material |  |  |  |  |  |
| 1. Value of presentation materials |  |  |  |  |  |
| 1. Flow / structure of information |  |  |  |  |  |